

## **AGENDA**

### **EXETER TOWN COUNCIL REGULAR MEETING**

**MONDAY, APRIL 2, 2012**  
**7:00 P.M.**

**MEETING LOCATION:** Town Council Chambers  
Exeter Town Hall  
675 Ten Rod Road  
Exeter, Rhode Island

**No. 1: PLEDGE OF ALLEGIANCE:** Town Council Vice President William P. Monahan

**No. 2: CALL TO ORDER/ROLL CALL**

**No. 3: PUBLIC COMMENT:** Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

**No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:**

**A. SCHOOL BUDGET ALL-DAY REFERENDUM, MONDAY, APRIL 9, 2012,  
EXETER TOWN HALL, 7:00 A.M. TO 8:00 P.M.**

**No. 5: APPROVAL OF AGENDA ORDER**

**No. 6: CONSENT AGENDA:** Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.

**A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and  
Signing of Documents**

**B. REPORTS:**

**1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:**

**Maria Lawler/Joseph Gillis**

**2. TOWN CLERK'S REPORT: Lynn M. Hawkins**

**3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**

**4. TAX ASSESSOR'S REPORT: Penny B. Robertson**

**5. DEPARTMENT OF PUBLIC WORKS REPORT:**

**Director of Public Works, Stephen P. Mattscheck**

**6. IT REPORT: Director of NK/Exeter IT, Lenny Vasquez**

**7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**

**8. DEPARTMENT OF PUBLIC WELFARE: Director of  
Public Welfare, Sylvia J. Curry**

**9. EMERGENCY MANAGEMENT REPORT: Director of  
Emergency Management, E. Stefan Coutoulakis**

**10. ANIMAL CONTROL REPORT: Animal Control Officer, Deana Dolan**

**11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

**C. COMMUNICATIONS: See Appendix A attached hereto and  
incorporated herein.**

**D. SCHEDULE OF APRIL MEETINGS AND EVENTS**

**E. APPROVAL OF MINUTES:**

**1. REGULAR COUNCIL MEETING, MARCH 5, 2012**

**2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION,  
MARCH 5, 2012**

**3. SPECIAL COUNCIL MEETING, MARCH 12, 2012**

**4. SPECIAL COUNCIL MEETING, MARCH 16, 2012**

**5. SPECIAL COUNCIL MEETING, EXECUTIVE SESSION,  
MARCH 16, 2012**

**F. KENNEL LICENSE RENEWALS:**

**1. Class 1 (over 10 dogs)**

**a. Robert E. and Marianne Winski  
Cozy Paws Pet Resort  
495 Nooseneck Hill Road**

**b. Scott and Ruth Gordon  
Delmyra Kennels  
191 Ten Rod Road**

- c. **John Mann**  
**Mann's Best Friend**  
**76 Levitt Lane**
- d. **Marietta Kahla**  
**454 Ten Rod Road**
- e. **Ruth Colwill**  
**174 Hallville Road**
- f. **Kathleen and Donald Perkins**  
**2572 Ten Rod Road**

**2. Class 2 (four to ten dogs)**

- a. **John J. Hood**  
**9 Skunk Hill Road**
- b. **Richard D. Walker**  
**115 Hallville Road**
- c. **Mary Lou Whitford**  
**850 Ten Rod Road**
- d. **Nancy E. Kohler**  
**287 Yawgoo Valley Road**
- e. **Walter & Joanne Monroe**  
**160 School Land Woods Road**
- f. **Freida Spitz**  
**639A South County Trail**
- g. **Gary E. Donnelly**  
**224 South Road**
- h. **Susan Newell**  
**23 New Road**

**No. 7: VACANCIES AND APPOINTMENTS:**

**A. VACANCIES:**

- 1. Personnel Board Members:**  
**Five members needed to replace prior board.**

2. Conservation Commission (Inactive)
3. Economic Development Commission (Inactive)
4. Municipal Finance Committee Member
5. Vision for Exeter Project Members
6. Other

**B. APPOINTMENTS:**

1. Zoning Board of Review Alternate Member  
(unexpired term ending August, 2015)
2. Juvenile Hearing Board Member  
(term beginning March, 2012, and ending March, 2015)
3. Tax Board of Review Member  
(term expiring April, 2012)

**C. EXPIRING TERMS**

**No. 8: PUBLIC HEARINGS:**

- A. FY 2011 COMMUNITY DEVELOPMENT BLOCK GRANT  
("CDBG ") APPLICATION**

**No. 9: NEW BUSINESS:**

- A. UPDATE: EXETER JOB CORPS ACADEMY**
- B. INTRODUCTION AND ADOPTION OF RESOLUTION IN SUPPORT  
OF A REFERENDUM RELATING TO THE CODE OF ETHICS**
- C. PERSONNEL ISSUES/LABOR NEGOTIATIONS**
- D. AWARDING OF BID: DEPARTMENT OF PUBLIC WORKS:  
POLYPROPYLENE NON-WOVEN NEEDLE-PUNCHED FABRIC  
FOR LANDFILL CLOSURE**
- E. AWARDING OF BID: DEPARTMENT OF PUBLIC WORKS:  
PORTABLE VIBRATORY SCREENER**
- F. DEPARTMENT OF PUBLIC WORKS: REQUEST TO PROCEED  
ON INVITATION TO BID: MICROSURFACING FOR ROADS**
- G. HISTORICAL CEMETERY MAINTAINENCE: NON-PERPETUAL CARE**
- H. GROWTH MANAGEMENT ORDINANCE**

- I. PROCEDURE FOR OBTAINING A PRIVATE DETECTIVE'S/  
INVESTIGATOR'S LICENSE**
- J. RENEWAL APPLICATION: VIRTUALING LICENSE: OCEAN STATE  
LEO ANTONINO, APPLICANT, OCEAN STATE AUTO AUCTION CORP.,  
10 INDUSTRIAL DRIVE, EXETER, RHODE ISLAND; PLAT 33, BLOCK 1,  
LOT 4.**
- K. NEW PEDDLER'S LICENSE APPLICATION: JOHN P. McGARRY,  
APPLICANT; JACK'S ICE CREAM; 110 WINSOR AVENUE, NORTH  
KINGSTOWN, RHODE ISLAND.**

**No. 10: UNFINISHED BUSINESS:**

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. A VISION FOR EXETER: BORDERLANDS VILLAGE  
INNOVATION PROJECT**
- C. DEERBROOK RECLAMATION**
- D. WEAPONS PERMIT IMPLEMENTATION ISSUES**
- E. TRANSFER STATION LEASE**
- F. COBBLESTONE VILLAGE: SITE SECURITY**
- G. INDUSTRIAL DRIVE UPDATE**
- H. COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**
- I. ADOPTION OF EMERGENCY OPERATION PLAN**
- J. REVIEW OF OUTDOOR ENTERTAINMENT APPLICATION AND  
LICENSE FEES: EXETER CODE OF ORDINANCES, SECTIONS  
6-112(6) AND 6-116**

**No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:**

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE  
LIAISON'S REPORT: Town Council Member, Daniel W. Patterson**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:  
Town Council Member, Calvin A. Ellis**

**C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:**  
Town Council Vice President, William P. Monahan

**D. TRANSFER STATION LIAISON'S REPORT:**  
Town Council Vice President, William P. Monahan

**E. ANIMAL CONTROL LIAISON'S REPORT:**  
Town Council Member, Raymond A. Morrissey, Jr.

**F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:**  
Town Council Member, Calvin A. Ellis

**G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S REPORT:** Town Council President, Arlene B. Hicks

**H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:**  
Town Council President, Arlene B. Hicks

**I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:**  
Town Council President, Arlene B. Hicks

**J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL REPRESENTATIVE'S REPORT:** Town Council Member, Calvin A. Ellis

**K. TOWN COUNCIL ASSISTANT'S REPORT:**  
Town Council Assistant, Kenneth G. Findlay

**L. SOLICITOR'S REPORT:** James P. Marusak, Esquire,  
Gidley Sarli & Marusak

**No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:**

**A. BILL SHEET**

**B. TAX ASSESSOR'S ABATEMENTS**

**C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

**No. 13: OTHER ADMINISTRATIVE ISSUES**

**No. 14: COMMUNICATIONS**

**No. 15: EXECUTIVE SESSION:**

- A. CURRENT LITIGATION**
- B. LADD CENTER/JOB CORPS**
- C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**
- D. PERSONNEL ISSUES**
- E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION**
- F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE & SALE AGREEMENT**
- G. TRANSFER STATION LEASE**

**No. 16: ADJOURNMENT**

**POSTED MARCH 29, 2012, AT EXETER TOWN HALL, EXETER POST OFFICE, SLOCUM POST OFFICE, EXETER PUBLIC LIBRARY, AND SECRETARY OF STATE'S WEBSITE**

**The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or [clerk@town.exeter.ri.us](mailto:clerk@town.exeter.ri.us). The Exeter Town Hall is handicapped accessible.**

## **APPENDIX A**

### **C. COMMUNICATIONS:**

- 1. 03/05/2012 Request from Ted Nataly for a signed copy of the recent purchase order for a portable screener.**
- 2. 03/05/2012 Letter from Brandon and Stephanie Trafka regarding Historical Cemetery #23 at 99 Sheffield Hill Road.**
- 3. 03/05/2012 License renewal form from DEM for the Exeter Transfer Station.**
- 4. 03/06/2012 Letter from The Trust regarding civil liability risk.**
- 5. 03/06/2012 SBA Communications Corp revenue sharing details.**
- 6. 03/06/2012 Email from Rhode Island League of Cities & Towns on four upcoming bills.**
- 7. 03/06/2012 Letter and pension plan survey from Susanne Greschner, Chief, Rhode Island Department of Revenue, Division of Municipal Finance.**
- 8. 03/07/2012 Resolution from the Town of Burrillville supporting House Bill 2012 – H 7561, which would amend RIGL § 17-9.2-25.**
- 9. 03/07/2012 Letter from John S. McDonough to the Town Council requesting reappointment to serve on the Tax Board of Review.**
- 10. 03/07/2012 Legislative Alert from Rhode Island League of Cities & Towns on upcoming labor bills.**
- 11. 03/08/2012 Invitation to the 16<sup>th</sup> Annual Ecology of Rhode Island Conference, March 29, 2012.**
- 12. 03/08/2012 State of Rhode Island & Providence Plantations Historical Preservation & Heritage Commission's rules Pertaining to Historic Cemeteries.**
- 13. 03/13/2012 Letter from the Exeter Animal Shelter Committee.**
- 14. 03/13/2012 Newsletter from the Economic Development Insider.**



15.    **03/13/2012**    **Agenda and attachments of goals and issues regarding pension plans from the State of Rhode Island, Department of Revenue.**
16.    **03/13/2012**    **Letter from Senator Bethany L. Moura requesting support amending existing statute RIGL 34-27-6 regarding recording foreclosure deeds.**
17.    **03/13/2012**    **Letter and application from the Rhode Island Clean Water Finance Agency, deadline April 9, 2012.**
18.    **03/13/2012**    **Letter from DEM with its annual request for the submission of water pollution abatement projects, deadline April 9, 2012.**
19.    **03//13/2012**    **Town of Hopkinton's Hazard Mitigation Plan (copies available at the Exeter Town Clerk's Office).**
20.    **03/13/2012**    **Notice of Yawgoo Valley Ski Area, Bold r Dash Race, September 15, 2012.**
21.    **03/14/2012**    **Invitation to Teacher Pension Education Session March 20, 26 & 27, 2012, ERSRI office.**
22.    **03/14/2012**    **Resolution from the Westerly Town Council requesting Rhode Island General Assembly not to enact on 2012 H-7250.**
23.    **03/14/2012**    **Letter from Susanne Greschner, Chief, Rhode Island Department of Revenue, Division of Municipal Finance, regarding state aid disbursement payment formulas for cities and towns.**
24.    **03/14/2012**    **Letter of interest from Karen Hamilton requesting a position at the Exeter animal shelter.**
25.    **03/14/2012**    **Letter of interest from Judith Boss for the opening on the Juvenile Hearing Board.**
26.    **03/15/2012**    **Letter from Dale S. Holberton, CMC, Town Clerk, Town of South Kingstown, regarding resolution §45-53, Rhode Island Low & Moderate Income Housing Act.**

27.    **03/15/2012**    **Letter of interest from Communication Capital Group regarding leasing of the Town's communication facility.**
28.    **03/15/2012**    **Receipt of two resolutions from the Town of Lincoln School Committee regarding contract continuation and binding arbitration.**
29.    **03/16/2012**    **Email from the Town of Hopkinton Planner with a copy of Hopkinton's Hazard Mitigation Plan to review.**
30.    **03/19/2012**    **Notice of State of Rhode Island Traffic Commission Meeting, March 14, 2012, Room 203, 10:00 a.m., regarding conditions on Route 102.**
31.    **03/19/2012**    **Letter from Nicole Poepping, DEM, with a reply on the Town's inquiry regarding amendments to the Rhode Island Low and Moderate Income Housing Act, Chapter 53, Title 45, of the Rhode Island General Laws.**
32.    **03/19/2012**    **Reply from Nicole Poepping, DEM, regarding H7866 and S2616, zoning parameters.**
33.    **03/19/2012**    **Receipt of three resolutions from the Exeter-West Greenwich School Committee regarding binding arbitration, contract continuation, and layoff notification date.**
34.    **03/19/2012**    **Letter from The Sun Chronicle regarding auctioning of surplus equipment.**
35.    **03/19/2012**    **Email from Rhode Island League of Cities & Towns with legislation which will impact cities and towns.**
36.    **03/19/2012**    **Resolution from the Town of East Greenwich relating to binding arbitration.**
37.    **03/19/2012**    **Resolution from the Town of East Greenwich regarding H-7619, relating to labor and labor relations, and H-7618, relating to labor and labor relations firefighter**
38.    **03/19/2012**    **Resolution from the Town of East Greenwich supporting legislation amendment to RIGL§17-11-1 regarding elections.**

39. 03/19/2012 Resolution from the South Kingstown School Department regarding teacher tenure and layoff notification dates.
40. 03/19/2012 No action assurance letter regarding boiler tune-up requirement deadlines from EPA.
41. 03/19/2012 Invitation to the second pension workshop by the Office of the General Treasurer, March 27, 2012.
42. 03/19/2012 Letter from Channing Jones requesting local elected officials to sign on to support restoring Clean Water Act protections to water in our state.
43. 03/20/2012 Notice from the State of Rhode Island Division of Planning regarding Public Hearing on 2013 – 2016 Draft Transportation Improvement Programs, April 26, 2012.
44. 03/20/2012 Collaborative Governance and Leadership Survey from Syracuse University.
45. 03/20/2012 Letter and national survey from the University of Chicago.
46. 03/21/2012 Letter from Jennifer Specker with request to rebuild bridge on Liberty Road near poles 221 – 126.
47. 03/21/2012 Washington County Regional Planning Council meeting minutes of February 8, 2012.
48. 03/21/2012 Letter of appreciation from Gary Casaly for the hard work Stefan Coutoulakis is doing as Emergency Management Director.
49. 03/22/2012 Letters from the Town of Charlestown to State Officials opposing any legislation that takes away the Town of Charlestown's ability to manage their own zoning and land use.
50. 03/23/2012 Resolution from the Town of Narragansett opposing a 2% increase in the meals and beverage tax.
51. 03/23/2012 Invitation to the 12<sup>th</sup> Annual Summer Conference of the New England Consortium of State Labor Relations Agencies, July 20, 2012.

- 52. 03/23/2012 Resolution from the Town of Burrillville opposing bills 2012 – H 7617, H 7618, H 7619, and H 7620 relating to labor & labor relations.**
- 53. 03/23/2012 Resolution from the Smithfield School Committee regarding teacher tenure, Chapter §16-13, layoff notices.**
- 54. 03/26/2012 Letter and 2012 Clean Watersheds Needs Survey from DEM.**
- 55. 03/26/2012 Newsletter from the Office of the Governor.**
- 56. 03/26/2012 Results of the recent survey on locally-administered pension plans from the Rhode Island Division of Municipal Finance.**
- 57. 03/26/2012 Letter from the United Way with copy of the 2011 – 2012 Rhode Island Government Quick Reference Guide.**
- 58. 03/26/2012 Email request from Exeter-West Greenwich School Committee to post the School Budget and sample ballot on the town website.**
- 59. 03/26/2012 Letter from South County Tourism Council sponsoring Celebrate South County Day, May 8, 2012.**
- 60. 03/26/2012 Proposed municipal aid legislative package to reform municipal pension plans from the Office of the Governor.**
- 61. 03/27/2012 Newsletter from the J. Arthur Trudeau Memorial Center.**
- 62. 03/27/2012 Letter from the Rhode Island State Police granting the Animal Rescue League of Southern Rhode Island permission to operate a raffle, June 22, 2012.**
- 63. 03/27/2012 Resolution from the North Kingstown School Committee on mandatory binding arbitration.**
- 64. 03/27/2012 Letter of request from Michael A. Solomon to support legislation, H-7450, relating to State Aid for Cities and Towns.**

- 65.     03/27/2012     Email from William Donovan informing the Council of scheduled interview with Judy Boss at the next Juvenile Hearing Board meeting, April 16, 2012**
- 66.     03/28/2012     Letter from Nina Fleming regarding the Exeter Animal Shelter.**
- 67.     03/28/2012     Notice of meeting, April 5, 2012, South Kingstown Town Hall, regarding municipal employees' pension benefits.**
- 68.     3/28/2012     Notice from the Rhode Island League of Cities & Town regarding upcoming legislation that may have an impact on local governments.**
- 69.     03/28/2012     Request from the Town of Charlestown for support of proposed House Bill 7401 regarding low & moderate income housing development.**
- 70.     03/29/2012     Email from Susanne Greschner, Chief, Division of Municipal Finance, Rhode Island Department of Revenue, regarding change in state aid disbursement.**